

## ADDENDUM THREE QUESTIONS and ANSWERS

Date: 4/21/22

To: All Bidders

From: Hobert Rupe, Executive Director, NLCC

RE: Addendum for Request for Proposal Number 6677 Z1 to be opened May 2, 2022 at 2:00 p.m. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	RFP Section Reference	RFP Page Number	Question	State Response
1.	III. B	31	Please confirm that the state of Nebraska expects only individuals authorized to work in the US to perform work on the implementation project.	Please refer to RFP Section I.G. SECRETARY OF STATE/TAX COMMISSIONER REGISTRATION REQUIREMENTS
2.	V. C	42	How many unique staff members will be logging into the solution?	NLCC employs 17 staff. NLCC would like to have the ability to expand if their regulatory umbrella increases. If the number of unique staff members logging into the solution affects the proposed price, then this should be clearly indicated in the bidder's pricing proposal.
3.			Would the State of Nebraska be open to a contract directly for software, or would a single contract be required for this project to include software and services?	The RFP outlines, and the Agency prefers, a single source for software and services. However, all proposals meeting minimum qualifications may be evaluated and scored. Implications for contracting software directly or separately must be clearly articulated in the vendor's pricing proposal with the proposed option stated.
4.	Procurement Procedure	13	Given the complexity of this RFP, would the State be willing to extend the due date by at least 3-4 weeks?	No, not at this time.
5.	Procurement	13	What costs has the State	The existing system was

	Procedure		incurred for the initial set up, ongoing maintenance, hosting, software licensing, support, and enhancements (i.e., “change orders”) over the current systems lifetime?	implemented in 1987. It is impossible to ascertain the initial costs. This question is out of scope.
6.	Procurement Procedure	13	What presentations, software demonstrations and/or estimates / quotes has the State received related to the CAMP project and from whom?	This question is out of scope.
7.	Award	19	When ideally does the State want to have this system “go live”?	NLCC is open to timelines proposed by the bidder.
8.	Payment	39	What is the State’s budget for the new solution and what does the budget intend to cover?	NLCC was allocated \$3.8 million in the 2021-2023 biennium budget designated for the entire cost of the project: design, implementation, maintenance, & program assurance costs. Future costs would be in future budget requests with the standard agency budget.
9.	Payment	39	Is the budget to include full implementation of the new system?	Yes.
10.	Payment	39	What has the State budgeted for the initial system implementation?	Please see the response to question #8.
11.	Payment	39	What, if any, amount of the budget is subject to expire by a certain timeframe and when? Please elaborate.	Please see the response to question #8.
12.	Solution Implementation Plan	69	Please provide an approximate number of standard email/letter templates that will be used by the agency that are to be integrated and automated by the system.	Approximately 120.
13.	Implementation Services	43	How many different or distinct inspection / license / permit application types will be supported in this solution? Please provide a list.	A listing will be provided during implementation/design with selected vendor. The RFP indicates 83 existing configurations currently available on page 42. NLCC envisions a solution to support flexibility to add or remove as NLCC’s needs flex.
14.	Systems for Targeted Integration	46	Will there be a data conversion component for the new system? If yes, can you provide	Please see RFP Section V. C. 3. B Scope of Data Conversion

			the size and format of the current data set and confirm if the vendor will be migrating all this data into the new solution?	
15.	Inspection and Approval	38	Please provide the annual number of inspections / applications / renewals processed by the agency?	Approximately 1000 inspections; 1200 applications; 6000 renewals; (1 day licenses not included in these totals 6000-7000)
16.	Scope Overview and CAMP Stakeholders	42, 43	Please provide a breakdown of the number of agency users that will be using the new solution by role. The RFP shows 20 current users (Page 42), but also shows 50 users to be trained (Page 43). Please explain.	Currently NLCC employs 17 regular staff (8 in licensing division; 4 in revenue division; 2 in legal/enforcement division; 2 in audit division; 1 executive director). However, anticipates additional users utilizing the new solution such as Attorney General's office & law enforcement and allow space for future expansion. Bidders should use the information provided as-is to inform their response.
17.	Legacy Systems Targeted for Replacement	43	'Currently, NLCC issues approximately 11,000 retail licensing applications a year. NLCC has 83 defined license and permit types in C1 mainframe but expects the Bidder to assist NLCC in looking for opportunities to consolidate similar record types that share workflow, fees, and inspections in the future solution.'  Question: How many different license types will the <b>new</b> system be used to issue licenses, credentials, or permits? Will there be additional license and permit types?	The Nebraska Legislature continues to introduce new legislation in the alcohol beverage industry and NLCC is required to implement statutory changes at that time.  Consolidation of licenses and permit types is part of the implementation process and has not been fully determined. Please see response to Question #13.
18.	Training and Knowledge Transfer	62	How many users will require train-the-trainer training?	Bidders are to propose this in their responses. NLCC will be open to their recommendation(s).
19.	Mandatory Deliverables	64	<i>How many and which</i> license types would the agency anticipate deployment in a phased approach?	Bidders are to propose this in their responses. NLCC will evaluate the proposals as submitted.
20.	Implementation Approach and	57	What is the desired go live	Bidders are to propose this in their responses. NLCC will evaluate

	Understanding		timeframe for each phase of the implementation?	the proposals as submitted.
21.	Implementation Services	43	What is the desired end date for the final go live of the implementation?	See Response to Question #7.
22.	CAMP Stakeholders	45	Will the Liquor Control Commissioners, City / County Clerks of local jurisdictions, Office of the Attorney General, Nebraska State Patrol (NSP), External Review Agencies, and Industry be external users of the new system to support their individual roles as described in the CAMP Stakeholders table?	Vendors should propose their recommendations of how to accommodate these stakeholders in the system appropriately based on previous implementation experience and cost-effectiveness.
23.	Systems Targeted for Integration	46	What version of OnBase will the new solution need to be integrated with in real-time?	OnBase Foundation EP5 (Version 21.1.11.1000) or the most current version supported by the State at the time of the project.
24.	Systems Targeted for Integration	46	NIC Payport payment processor - Please confirm the payment processor the state desires to be integrated with the new system	NIC Division at Tyler Technologies; egov.com
25.	Mobile	50	What functionality must a "mobile application" support for NSP officers and any other users?	See Technical Requirements, Tab E. Mobile.
26.	Mobile	50	If the entire vendor solution is mobile ready (transforms to support mobile device), can NSP officers and any other users access the system from a mobile device in place of a separate mobile application?	If a vendor is proposing this type of solution, the vendor must indicate how the solution meets all of the mobile requirements natively, including offline data capture. Otherwise, NLCC would require a separate mobile application.
27.	Staffing Requirements	58	Call center/problem ticket support: Will the agency identify a number of subject matter experts who will provide support to agency users and interface with the vendor when necessary?	Not at this time.

28.	Staffing Requirements	58	Call center/problem ticket support: Which users and how many users does the agency want the vendor to directly support?	Vendors are required to propose this in their responses. NLCC will be open to their recommendation(s). See Question #2 and #16 for further clarity.
29.	Evaluation Criteria 2.a.	1	Considering the few states that have implemented a new system in the past five (5) years will the State consider active experience with an alcohol licensing solution which may have been implemented prior to five (5) years but still in production?	No.
30.	II Terms and Conditions, III. Contractor Duties, IV. Payment V.D.1	20 – 40 50, 51	Please identify where Sections II through IV should be placed in the proposal layout.	Please submit as separate file.
31.	I.C.7	13	Will the State provide a 3-week extension to the submission date?	See response to question #4. No, not at this time.
32.	Appendix A CAMP Functional Requirements  And Appendix B CAMP Technical Requirements	Instructions Tab	Please provide examples of how the State differentiates between Configuration and Automation?	NLCC understands that Business Rule Automation and Configuration are similar (hence why responses to either are accounted for separately from the other response requirements, such as customization). Business Rule Automation typically involves use of a Business Rule Engine within the product suite that enables the solution to define and maintain a variety of business rules. Configuration is implemented via settings within the software that are set up (e.g., configured) according to business rules defined by the agency.
33.	Appendix A CAMP Functional Requirements  And Appendix B CAMP Technical	Instructions Tab	How does NLCC rate or score the four code options of Configuration, Automation, Both, or None?	Bidders must respond to the requirements accurately. Responses to requirements may be vetted during bidder demonstrations. NLCC will not disclose any additional scoring considerations at this time beyond

	Requirements			what is already provided in the RFP.
34.	Appendix A CAMP Functional Requirements	Tab H. Systems Interfaces Number 8	Is the requirement for the liquor license / permits to be displayed geospatially on the map only for the Staff Facing Portal?	No.
35.	I. Procurement Procedure Item D and VI. Bidder Solution Response Requirements D. Response Instructions 2. Detailed Response Instructions I. Section 9 Deliverables iv. 9.D.	14 and 69	Please explain the difference between "assumptions" and "scoping comments."	Bidder should first present as questions, any assumptions that the proposal is or might be developed. After complying with the assumption as a question, bidder should submit a scoping comment that bidder is relying on pursuant to Section 9 iv. 9.D.
36.	Section 8 B Staffing Requirements	58	Please fully describe the NLCC project team resources (including NLCC staff, State OCIO/GIS and other IT Support staff as well as contractors) allocated for the duration of this project. Please indicate which positions (e.g., Project Manager, Change Management) are contractors.	This information is not available at this time.
37.	File- 6677 Z1 Evaluation Criteria Final.docx  Section - EVALUATION OF PROPOSALS	1	Will the state be open to relax mandatory criteria "Bidder must have experience providing first-line support (technical and functional help/service desk) for an alcohol licensing and regulatory system"  Many states liquor regulators, who we are supporting, manage first-line support with their own staff. We do bring experience from other public sector agency first-line support.  We request the State to modify this this mandatory clause to encourage competition.	Yes, the state will remove the requirement that support be "first line" to partially relax this mandatory criteria.
38.	Present State		The State indicates that they	The State of Nebraska Office of the CIO (OCIO) is currently

			are paying for technical expertise to leverage reporting out of C1 today, are these vendors able to bid on this project?	providing technical expertise to NLCC. The OCIO will not be bidding on this RFP.
39.	Present State		Do you have an employee dedicated to owning the current system/solution? if yes, would they be responsible for owning the proposed solution?	No.
40.	Present State		Understanding there are 83 license & permit types, are there multiple inspection types? If yes, how many?	There are 7 inspections types in current state.
41.	Present State		Is there a current process map that you can share?	NLCC has all current work flows documented and ready for the selected vendor. NLCC is replacing all current work flows. Since they are manual, there would be no value for bidders to see this.
42.	Future State		The State indicates a preference for COTS, is the State open to a SaaS solution?	Yes.
43.	Future State		Will the State allow local approvers (external) access to the system to review applications and approve/deny? Ex. City/County Clerks accessing the NLCC side of the system	Yes.
44.	Future State		For the on-going maintenance and support, is there any role the agency plans to play, such as minor configuration changes, develop reports, etc?	Yes, NLCC would like a portion of our staff to be trained as System Administrators. The final number will be determined with bidder input.
45.	Future State		The State indicates there is a need to migrate active license information. Are there paper records that need to be included in the conversion/migration?	No.
46.	Future State		Can the State clarify whether these are bi-directional integration or a single direction integrations? - OnBase ECM - NEGIS - JD Edwards (E1)	This is indicated in Technical Requirements, Tab H System-Interfaces.

			- PayPort - Nebraska Interactive - Civix	
47.	Future State		The State indicates a possibility of implementing a Knowledge Management System - is there a timeline for this implementation? Should costs associated with this implementation be included in pricing provided for this RFP?	NLCC has no timeline for implementation of a Knowledge Management System. Pricing for a KMS is not included in this RFP.. No part of the Knowledge Management System would be scored by evaluators. Reference RFP Section VI.2.g.vi.F. Reporting.
48.	Future State		The State indicates that there are 20 generated reports, will additional reports need to be created as part of the solution?	Additional reports would be utilized as ad hoc reporting. NLCC would view ad hoc reporting as a required feature.
49.	Future State		The State indicates a need for a mobile application to access the system - would a site with responsive design suffice for this requirement?	A website is acceptable for public facing services. However off-line functionality is required for enforcement officers and auditors in the field.
50.	Business Capabilities		The State indicates that License Holders are required to submit reports and that the solution needs to be able to query data across these reports. What format are reports required to be uploaded as?	NLCC does not have a required format. at this time.
51.	Business Capabilities		The State indicates that the solution should "Present Case at Hearing" - can you provide more detail around what should happen and if this is being done using C1 today?	"Present Case at Hearing" is simply a step in the work flow process. Only the result of the hearing is documented in C1 today.
52.	Integration Architecture		Any use of real-time APIs?	NLCC has limited uses of real-time APIs. For future state, NLCC anticipates to utilize real-time APIs. This is outlined in Technical Requirements, Tab H. Systems-Interfaces. Real time is expected for Payport, Nebraska Interactive, Civix, OnBase and GIS ESRI.
53.	Integration Architecture		What, if any, integration technology or software do you currently use to execute integrations?	NLCC does not currently execute integrations. Information is manually entered in separate systems.
54.	Training/Change		Do you prefer to have training	Bidders should provide the best response to meet the



	Enablement		virtually or in-person?	requirements of the RFP.
55.	Training/Change Enablement		Do your end users have experience with Salesforce?	Unknown.
56.	Section ii. Scope of Data Conversion	44	The RFP notes that the NLCC intends to convert only active license information at this time. However, the last sentence in this section on page 44 further notes the NLCC's plans to convert all revoked license records and 6 months' worth of cancelled license records. What is the NLCC's timeline for these activities? Please expand on any further data conversion information available and scope.	NLCC intends to manually handle inputting cancelled and revoked license data because these numbers are very minimal.
57.	II Terms and Conditions, III. Contractor Duties, IV. Payment V.D.1	20 – 40 50, 51	Please identify where Sections II through IV should be placed in the proposal layout.	Please submit as separate file.
58.	I.C.7	13	Given that this is a detailed RFP, will the State provide a 3-week extension to the submission date to allow time to produce a quality response?	Repeat of question #4 & #31
59.	Appendix A CAMP Functional Requirements  And  Appendix B CAMP Technical Requirements	Instructions Tab	Please provide examples of how the State differentiates between Configuration and Automation?	Please see the response to question #32.
60.	Appendix A CAMP Functional Requirements  And  Appendix B CAMP Technical Requirements	Instructions Tab	How does NLCC rate or score the four code options of Configuration, Automation, Both, or None?	Please see the response to question #33.
61.	Appendix A	Tab H. Systems	Is the requirement for the liquor	Please see the response to question #34.

	CAMP Functional Requirements	Interfaces Number 8	license / permits to be displayed geospatially on the map only for the Staff Facing Portal?	
62.	I. Procurement Procedure Item D and VI. Bidder Solution Response Requirements D. Response Instructions 2. Detailed Response Instructions I. Section 9 Deliverables iv. 9.D.	14 and 69	Please explain the difference between “assumptions” and “scoping comments.”	Repeat of #35.
63.	Section 8 B Staffing Requirements	58	Please fully describe the NLCC project team resources (including NLCC staff, State OCIO/GIS and other IT Support staff as well as contractors) allocated for the duration of this project. Please indicate which positions (e.g., Project Manager, Change Management) are contractors.	Repeat of #36.
64.	2.d.ii.f. Conflict of Interest	52-53	Please provide text to replace “Error! Reference source not found.: Error! Reference source not found.”	<i>VI.D.2.d.ii.f. Conflicts of Interest</i> 1. Identify any potential conflicts of interest with NLCC or stakeholders listed in Section V.C.2.c.i Table 5 CAMP Stakeholders of this RFP by any organization proposed to participate in this project.
65.	Appendix A CAMP Functional Requirements	Tab A Application Processing, Item 53	Please provide context for “hearing” in this Application Processing? Is this related to the application to be reviewed, or is this for a different purpose related to the application?	NLCC hearings pertain to the Commissioner’s review (during an actual hearing) of pending applications and compliance issues of issued licenses.
66.	Appendix A CAMP Functional Requirements	Tab A Application Processing, Item 83	Please explain this requirement further. If the final outcome is to issue a new license, why is the old license being canceled? Why is the old license not amended?	Licenses are non transferable per state statute and have no monetary value.
67.	Appendix A	Tab A Application	Please provide the list of	Reasons are license specific and may be identified during

	CAMP Functional Requirements	Processing, Item 113	standard reason codes that would be used for rejection of an application.	implementation/design with selected vendor.
68.	Appendix A CAMP Functional Requirements	Tab B License Management, Item 51, 52	Please define violator? Does this refer to tracking the violation history of a specific License or to tracking violation history of a specific individual?	Violations are license specific, not specific to an individual. Violator would be referring to a specific liquor license.
69.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 5	Please provide more information regarding the report information needed and the validation required. For example, is this referring to field validation (a number) or is this referring to data validation compared to other data?	This is referring to field validation compared to other fields.
70.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 5	Please provide examples of the forms and data that are expected to be captured.	This data will be provided during implementation/design with selected vendor.
71.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 6	What information is to be used to perform the automatic gallon calculations?	Conversion formulas.
72.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 6	Is this to be a conversion from one unit to a different unit?	Yes.
73.	Appendix A CAMP Functional Requirements	Tab Reporting, Item 10 <sup>D</sup>	Please provide the expected details regarding the "etc." reports that are required based on License Type.	This data will be provided during implementation/design with selected vendor. The three reports under etc. that we currently use are: non beverage report; cigar bar report; limited alcohol license.
74.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 10	This item mentions Shipping reports and Transfer Reports, etc. Is the requirement that reports are in a file format (e.g., Excel or pdf) to be uploaded as an attached file? Or is the requirement that data fields are manually entered with this information?	This will be designed / developed during the implementation – the Agency is open to both options for report formats
75.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 11	What are the expected defined business roles?	Brewer; Wholesaler; Shipper; Nebraska producer, or other license types as needed.

76.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 12	Is the requirement that inventory reports are in a file format (e.g., Excel, or pdf) to be uploaded as an attached file? Or is the requirement that data fields are manually entered with this information?	Both.
77.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 23	Please provide details regarding the NLCC business rules referenced in this question.	NLCC's current solution does not utilize business rules referenced in this question. NLCC intends to build business rules around the proposed solution.
78.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 31	Please provide additional details about the "taxable inventory amounts". What defines taxable inventory amounts?	Taxable inventory amounts are dictated by Nebraska Rev. Statutes 53-160 & 53-164.01.
79.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 31	Please provide the NLCC business rules used for automatically adding taxable inventory amounts.	NLCC's current solution does not utilize business rules referenced in this question. NLCC intends to build business rules around the proposed solution.
80.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 33	Please provide the details for the business rules in which penalty and interest are automatically assessed.	Penalty and interest is outlined per Nebraska Rev. Statute 53-164.01 (3) (4)
81.	Appendix A CAMP Functional Requirements	Tab D Reporting, Item 33	Are penalty and interest assessed on an ongoing basis, at the time that the report is submitted, and/or at the time that the payment is made?	At the time payment is made by the licensee.
82.	Appendix A CAMP Functional Requirements	Tab E Auditing	How many audits does the NLCC conduct per year?	On average there are 30 audits per year.
83.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 1	Please provide the defined business rules to be used to proactively and systematically identify audit candidates.	NLCC does not have any current rules, regulations or guidelines on when an audit should be performed. It is determined manually on a case-by-case basis. NLCC intends to build business rules around the proposed solution.
84.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 2	Please provide the "other configurable audit" indicators that are part of this requirement.	NLCC does not have any current rules, regulations or guidelines on when an audit should be performed. It is determined manually on a case-by-case basis. NLCC intends to build

				business rules around the proposed solution.
85.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 13	What are the required “all parameters” related to creating an audit?	NLCC does not have any current rules, regulations or guidelines on when an audit should be performed. It is determined manually on a case-by-case basis. NLCC intends to build business rules around the proposed solution.
86.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 13	Please describe the business rules that would trigger the system to automatically generate an audit.	NLCC does not have any current rules, regulations or guidelines on when an audit should be performed. It is determined manually on a case-by-case basis. NLCC intends to build business rules around the proposed solution.
87.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 17	What is the calendar item related to? Is this a meeting with the licensee? Please explain the context of the calendar item.	Tab E Auditing, Item 17 is related to performance of audits. It relates to the entirety of an audit work flow.
88.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 22	Please provide the required pre-configured template.	NLCC does not currently have a template for the referenced item. The system shall have the ability to create and modify a template.
89.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 24	Please clarify this requirement for a separate “module” as opposed to a separate menu item, etc.	Appendix A indicates a separate module per Tab E, Item 24. If proposing a separate menu item, please describe how it meets all required functionality.
90.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 27	Please clarify: is the requirement that the auditor can add multiple licenses to a single audit record?	Yes.
91.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 34	Please clarify the requirement to capture detailed supported information. What is the typical detailed supporting information that would be included in the letter? Is this manually entered by the auditor or is this information that is captured from select data fields?	NLCC is unable to determine the meaning of the question because Tab E Auditing, Item 34 does not reference a letter. NLCC determines detailed supporting information could be manually entered or captured from selected data fields.
92.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 38	Please provide the audit parameters required.	Parameters shall be configurable.
93.	Appendix A	Tab E	What defines the percent of	Parameters shall be configurable.

	CAMP Functional Requirements	Auditing, Item 38	completion?	The example was a percentage.
94.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 43,44	Please provide additional details regarding the narrative. Is the narrative freeform text that does not contain individual fields that must be reportable?	Current narratives are freeform text.
95.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 48, 67	Please provide an example of the narrative template	NLCC does not currently have a narrative template.
96.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 64	Please provide additional information and details about the Collections process. Is this still part of the audit ad should be part of the audit record? Or does this go to a different division for processing?	The collections is processed in the current state by revenue division employees within the NLCC. It is determined manually on a case-by-case basis. NLCC intends to build business rules around the proposed solution.
97.	Appendix A CAMP Functional Requirements	Tab E Auditing, Item 73-76	Please provide additional details regarding the payment plan process. Are payment plans charged penalty and interest?	NLCC does not currently have a structure for payment plans. Penalty & interest are not subject to audit assessments.
98.	Appendix A CAMP Functional Requirements	Tab F Enforcement, Item 43	Please provide an example of when a violation would need to be linked to multiple License numbers.	Example would be individuals associated with revoked licenses or corporations with multiple violations.
99.	Appendix A CAMP Functional Requirements	Tab F Enforcement, Item 46	Please describe the required smart calendaring feature.	NLCC does not have any smart calendar systems and, therefore, cannot describe it.
100.	Appendix A CAMP Functional Requirements	Tab F Enforcement, Item 65	Please define GIS information.	This data will be provided during implementation/design with selected vendor. Refer to RFP Section V.C.2.c.iv.d).
102.	Appendix A CAMP Functional Requirements	Tab G Legal, Item 9	What are the required calendar settings?	NLCC's current solution does not have the capability to configure calendar settings. Proposed solution shall have the ability to configure calendar settings.
103.	Appendix A CAMP Functional Requirements	Tab G Legal, Item 15	What are the business rules for scheduling a hearing automatically?	NLCC's current solution does not utilize business rules referenced in this question. NLCC intends to build business rules around the proposed solution.

104.	Appendix A CAMP Functional Requirements	Tab G Legal, Item 54	What is the volume of licensees requesting an appeal to a hearing? For example, how many hearing appeals are done per year?	This must be a configurable requirement. It is the licensee's determination whether they will appeal a hearing result. Past history is not relevant to the number of appeals in the future.
105.	Appendix A CAMP Functional Requirements	Tab H Reporting, Item 30	What relationship determines the fact that other related locations or licenses may be included? In other words, what would make these records related?	(No Such Tab/Item)
106.	Appendix A CAMP Functional Requirements	Tab H Reporting, Item 68	Please provide the quantitative data fields required to be recorded and collected.	(No Such Tab/Item)
107.	Appendix A CAMP Functional Requirements	Tab H Training and Education	Is the issuance of training certification based on manual review of the uploaded training documentation? OR is the requirement that these certifications are generated by accessing/completing review of the online repository education materials?	Both.
108.	Appendix A CAMP Functional Requirements	Tab H Training and Education	Is the certificate issued to the license or issued to employees that are employed by the licensee?	NLCC issues the certificate for the individual and delivers it to the licensee.
109.	Appendix A CAMP Functional Requirements	Tab H Training and Education Item 8	Does Searchable by Name indicate by Licensee or by individual employee name?	Both.
110.	Appendix A CAMP Functional Requirements	Tab I Revenue, Item 23	Please provide the penalty and interest schedules.	Please see the response to question # 80.
111.	Appendix A CAMP Functional Requirements	Tab I Revenue, Item 26	Please describe the periodic invoicing that is required.  Please provide examples of these invoices.	NLCC's current solution does not utilize the requirement outlined in this question. NLCC is unable to provide an example.
112.	Appendix A CAMP Functional Requirements	Tab I Revenue, Item 26	Are the invoices required to create Accounts Receivable GL transactions?  Or are invoices a statement of	No.  Correct, invoices are a statement of outstanding fees

			outstanding fees?	
113.	Appendix A CAMP Functional Requirements	Tab I Revenue, Item 58	Please provide additional details about the business rules required.	NLCC's current solution does not utilize business rules referenced in this question. NLCC intends to build business rules around the proposed solution.
114.	Appendix A CAMP Functional Requirements	Tab I Revenue, Item 58	Please provide examples of the required annual cost increases.	NLCC's current solution does not utilize business rules referenced in this question. NLCC intends to build business rules around the proposed solution.
115.	Appendix A CAMP Functional Requirements	Tab I Revenue, Item 59	Please provide examples of when a fee schedule overlaps.	An example would be a hearing cost and a fine payment.
116.	Appendix A CAMP Functional Requirements	Tab J General Operations Item 25	Please provide further information regarding the required calendar functionality.	The item referenced in this question refers to assignment of a repeated task(s).
117.	Appendix A CAMP Functional Requirements	Tab J General Operations Item 41	Does this requirement refer to external public users or to staff users?	Both.
118.	Appendix A CAMP Functional Requirements	Tab K System Administration Item 26	How many automatic approval permits are issued per year by NLCC?	The NLCC's current solution does not allow for the issuance of permits without staff involvement and review.
119.	Appendix A CAMP Functional Requirements	Tab K System Administration Item 26	Please provide additional details regarding the automatic approvals that occur.  What are the license/permit types?  What is the defined criteria?	The NLCC's current solution does not allow for the issuance of permits without staff involvement and review.
120.	Appendix A CAMP Functional Requirements	Tab K System Administration Item 48	Please provide additional details for the required business rules.	NLCC's current solution does not utilize business rules referenced in this question. NLCC intends to build business rules around the proposed solution.
121.	Appendix B CAMP Technical Requirements	Tab A General Technology, Item 36	Please clarify where and how the State intends to use digital electronic signatures	NLCC has not determined where and when and if digital electronic signatures will be utilized. NLCC is requesting this functionality and will determine use when revising its licensing flows.
122.	Appendix B CAMP Technical Requirements	Tab B Enabling Technology, Item 7	What is the assumed source of the security access rules?	Appropriate project stakeholders will be involved at the appropriate time during the project to support related discussions.



123.	Appendix B CAMP Technical Requirements	Tab B General Technology, Item 12	Please provide examples of KPIs to be tracked.	These will be defined during design. If there are limitations on running reports to pull data on KPIs based on workflow the bidder should acknowledge these in their response.
124.	Appendix B CAMP Technical Requirements	Tab D Application Security, Item 6	Please elaborate on how the Fire department would be using the system and how it pertains to user authentication.	State Fire Marshall's office (or their agents) provides approval for certain license types prior to initial issuance. A user from the Fire Marshall's office would need permissions to document approval of certain license types.
125.	Appendix B CAMP Technical Requirements	Tab D Application Security, Item 19	What might be considered a triggering usage threshold? Can the State provide an example use case of usage exceeding a threshold?	The vendor should indicate how their solution can meet this requirement out of the box. If there are limitations to meeting this requirement based on a configurable threshold, please identify in your response to the requirement.
126.	Appendix B CAMP Technical Requirements	Tab G GIS, Item 10	What layers does the State intend to use in the requested system? Can the State provide links to public GIS layers as an example?	Preliminary list of layers provided on pages 49-50 of the RFP. All the public layers are available at NebraskaMap.gov
127.	Appendix B CAMP Technical Requirements	Tab G GIS, Item 3	Please describe how GIS is intended to be used on the public facing portal as opposed to internally	This data will be provided during implementation/design with selected vendor.
128.	Appendix B CAMP Technical Requirements	Tab G GIS, Items 6 and 7	Does the State have alcohol brand territories tracked/geocoded in their GIS system today?	No.
129.	Appendix B CAMP Technical Requirements	Tab G GIS, Item 17	Are the State's liquor license locations geocoded today?	No.
130.	Appendix B CAMP Technical Requirements	Tab H System Interfaces, Item 4	Are these nightly and monthly batches "flat file" integrations?	Yes, this is a flat file integration. The files are fixed length flat files, and have a format that needs to be met.
131.	Appendix B CAMP Technical Requirements	Tab H System Interfaces, Item 7	Please explain how an integration between the proposed solution and Civix would work? Does the Civix system have a REST API or other access point?	There is no current interface between NLCC and Civix directly so this would be determined during design/implementation.
132.	Appendix D	User Stories	Does NLCC require that there are responses provided to the user stories?	No. However, vendors can address the user stories as part of their response if they believe it will add value to their response

133.	C. Scope of Work, 2. Solution Capabilities, i. Applications for Replacement	43	Please provide any information on the current mainframe vendor or insight into what maintenance is being provided on the current mainframe.	The current mainframe is a 30-year-old custom built system. Support is provided in house.
134.	C. Scope of Work	General Question	Is NLCC interested in also evaluating current business process approach and identifying process improvement opportunities tied to this implementation?	Yes.
135.	C. Scope of Work	General Question	Does NLCC have any limitations around SaaS versus on-premise solutions?	No
136.	C. Scope of Work, 1a. Implementation Services	43	NLCC has stated the Bidder should provide a realistic timeline based on experience with similar implementations of size, scope, and complexity. What is NLCC's vision for a potential implementation timeline?	The Agency has asked vendors to propose a realistic timeline given the Scope of Work detailed in the RFP.
137.	Q. Evaluation of Proposals	17	The minimum requirements include:  1. Bidder must have experience with implementing an alcohol licensing solution in one (1) state minimum of similar size and/or complexity within the last five (5) years.  2. Would NLCC consider vendors with large scale license and permitting implementation experience that doesn't specifically include alcohol based licensing programs?	No, not at this time

This addendum will become part of the Request for Proposal and should be acknowledged with the Request for Proposal response.